



## Warehouse Technical Operative | Job Description

Ref: R00152

### Overview

We are looking for a Warehouse Technical Operative to ensure our customer orders are dispatched on time to the correct quality standard.

### Responsibilities

- Pick equipment for orders as per the pick sheet
- Using a computer, connect the picked equipment with the correct customer script
- Program our controllers with pre written script specific to individual customer requirements
- Liaise with other departments to understand exactly what each customer requirements are & that you have the correct script to use
- Keep accurate records
- Loading, unloading, checking, moving, storing, palletising, picking or packing products.
- Understand and continuously improve operating procedures for each task
- Train new employees where required
- Ensure that at all times you are complying with the company's Health & Safety policy and procedures
- Implement and ensure good housekeeping standards are maintained in your area of work

### Requirements

- Effective communication and organisational skills
- Excellent planning & priority setting
- Decision making
- Interpersonal skills
- Quality focus
- Eye for detail
- Leadership skills
- Good Computer skills
- Teamwork

If you are excited by this challenge then we want to hear from you.

To apply please forward your CV and covering letter, detailing why you feel this role is the perfect for you to [hr@vocovo.com](mailto:hr@vocovo.com)

**Strongbyte Solutions** trading as **VoCoVo**

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