



## Job Title | **Management Accountant**

### **VoCoVo Company Overview**

Every day, 50,000 people in 5,000 locations are doing business using VoCoVo technology. Our devices connect and deliver technology to deskless and remote workers. You may well have seen our headsets and voice communication technology in use every day in big supermarkets or High Street shops.

VoCoVo is a leading voice & technology Challenger brand – many of Britain's biggest household names rely on our voice communication technology to connect their workforces: Tesco, Co-op, Primark to name a few. We work with big names and we are scaling fast. In 2021 we will expand further into the European and North American marketplaces.

We're ambitious and we like a challenge. We're now ranked 5th in the Sunday Times Tech Track 100. We know we can do better. Our year-on-year growth has been exponential, up 2,500% in the last 4 years. We can better that too.

We are looking to fill a brand-new role in our finance team to position ourselves for this ambitious growth spurt. Our new management accountant will play a vital role in providing the robust financial reporting that is the bedrock for VoCoVo's success.

We offer challenge and personal growth opportunity to the candidate who enjoys a stimulating, fast moving environment and who is ready to offer commitment, high performance and integrity in return for a key Management Accountancy role.

### **Job Description**

Reporting directly to the Financial Controller, you will be joining a small, highly motivated finance team in a key role.

You will have a natural passion for numbers and a forensic eye for the detail of reconciliations, analysis and reporting. At VoCoVo, we encourage people to be autonomous and self-motivated; we are looking for a Management Accountant who can spot an anomaly in a set of accounts and will then investigate the reason why. You'll be proactive and curious by nature, adding value to the business and assisting in the strategic financial planning. The role of

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Management Accountant is ideally suited to an individual who is ready to grow alongside the business and more than ready to expand their own professional experience.

The role of Management Accountant is currently remote and going forward can be flexible. There is an expectation that you will need to visit our offices in Shipton-under-Wychwood for regular meetings.

### Key Responsibilities

- Will take responsibility for the timely closure of month end Management Accounts incl. P&L, BS and Cashflow
- Will assist with AP / AR processing to ensure efficient and consistent service to customers and suppliers
- Will provide regular reporting and feedback on financial KPIs
- Will assist with all submissions to HMRC (VAT, PSA, P11D etc.)
- Will keep flawless month end reconciliations and journal entries and be able to report on and analyse variances, discrepancies or anomalies
- As part of the Finance team you will assist with the Annual Audit
- Will contribute to and assist with the preparation of the Annual Budget and Forecast
- Will be expected to deputise for other team members such as the Accounts Assistant and Financial Controller during leave
- Will always be on the lookout for ways to improve current work processes or systems and will reinforce best practice.

### Experience

- Qualified (CIMA / ACCA / ACA) (or finalist with extensive experience and track record)
- Prior experience in a management accounting role
- Possess a let's-get-to-work attitude and be a flexible, supportive team worker
- Previous experience working in a multi-currency environment would be desirable
- Previous experience working in the technology or manufacturing sectors is desirable

### Remuneration & Benefits

- 25 Days holiday + Bank holidays
- Competitive salary
- Contributory pension Scheme
- Life assurance & Private Medical Insurance
- Employee Assistance Programme
- Cycle2Work Scheme
- Enhanced Maternity & Paternity Package
- Personal & Professional Training and Development

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